



**HM Courts
& Tribunals
Service**

HM COURTS & TRIBUNALS SERVICE
Money Claim Online, County Court
Business Centre
4th Floor St Katharine's House
21-27 St Katharine's Street
Northampton
NN1 2LH

DX 702885 (NORTHAMPTON 7)

T 0300 123 1057

F 01604 619526

Minicom VII (Gateshead) 0191 4781476
(Helpline for the deaf and hard of hearing)

www.hmcourts-service.gov.uk

Your ref: DPD/01

19 March 2015

Dear Sir/Madam

Re: Case Number: B2QZ620J Urban Cottage Industries Ltd v Geopost Uk Limited Trading As Dpd

An Acknowledgement of Service to your claim has been filed today, which is attached for your information. The Defendant now has a total of 28 days from the date of service of the claim to file a response.

If you require any further information please contact our helpdesk on the number above. Alternatively you can email us at mcol@hmcts.gsi.gov.uk; Please ensure that you state the above case number in the subject heading of your email.

You may also find it useful to visit the frequently asked questions (FAQ's) section of our website. To locate this page you should go to www.justice.gov.uk and search for 'CCBC'.

Yours sincerely,

Justin McKenzie
N9 & Dq Section
Ext



Our ref: GEODEF/9436

17 March 2015

CCBC County Court
Claims Production Centre
21-27 St Katharines Street
Northampton
NN1 2LH

Litigation Department
15th Floor
Castlemead
Lower Castle Street
Bristol
BS1 3AG
T: 0117 910 5087
F: 0117 910 5003



Dear Sirs,

Geopost Uk Ltd v URBAN COTTAGE INDUSTRIES LTD (UCI)
Claim:B2QZ620J

I write on behalf of the Defendant and enclose the Acknowledgement of Service.

The Defendant notes the defence to be filed and served on or before 6th April 2015.

Yours faithfully,

Fran Golton
Litigation Department
Geopost Uk Ltd



Response Pack

You should read the 'notes for defendant' attached to the claim form which will tell you when and where to send the forms

Included in this pack are:

- either **Admission Form N9A** (if the claim is for a specified amount) or **Admission Form N9C** (if the claim is for an unspecified amount or is not a claim for money)
- either **Defence and Counterclaim Form N9B** (if the claim is for a specified amount) or **Defence and Counterclaim Form N9D** (if the claim is for an unspecified amount or is not a claim for money)
- **Acknowledgment of service** (see below)

Complete

If you admit the claim or the amount claimed and/or you want time to pay	▶	the admission form
If you admit part of the claim	▶	the admission form and the defence form
If you dispute the whole claim or wish to make a claim (a counterclaim) against the claimant	▶	the defence form
If you need 28 days (rather than 14) from the date of service to prepare your defence, or wish to contest the court's jurisdiction	▶	the acknowledgment of service
If you do nothing, judgment may be entered against you		

Acknowledgment of Service

Defendant's full name if different from the name given on the claim form

In the CCBC	
Claim No.	B2QZ620J
Claimant (including ref.)	See 1 in Addendum
Defendant	Geopost Uk Ltd T/AS DPD

Address to which documents about this claim should be sent (including reference if appropriate)


GeoPost UK Ltd T/AS DPD 15th Floor Castlemead Lower Castle Street Bristol		if applicable	
Tel. no. 01179105087	Postcode BS1 3AG	fax no.	
		DX no.	
		e-mail	

Tick the appropriate box

1. I intend to defend all of this claim
2. I intend to defend part of this claim
3. I intend to contest jurisdiction

If you file an acknowledgment of service but do not file a defence within 28 days of the date of service of the claim form, or particulars of claim if served separately, judgment may be entered against you.

If you do not file an application within 28 days of the date of service of the claim form, or particulars of claim if served separately, it will be assumed that you accept the court's jurisdiction and judgment may be entered against you.

Signed		Position or office held (if signing on behalf of firm or company)	LITIGATION TEAM LEADER	Date	17.03.15
	(Defendant) (Defendant's solicitor) (Litigation friend)				

The court office at

Claims Production Centre, 21-27 St Katharines Street, Northampton, NN1 2LH

is open between 10 am and 4 pm Monday to Friday. When corresponding with the court, please address forms or letters to the Court Manager and quote the claim number.

Addendum

1. URBAN COTTAGE INDUSTRIES LTD (UCI)

Certificate of service

Name of court CCBC	Claim No. B2QZ620J
Name of Claimant URBAN COTTAGE INDUSTRIES LTD (UCI) Geopost Uk Ltd	
Name of Defendant Geopost Uk Ltd	

On the 18/03/2015(insert date)

the DEFENDANT'S ACKNOWLEDGEMENT OF SERVICE(insert title or description of documents served)

a copy of which is attached to this notice was served on (insert name of person served, including position i.e. partner, director if appropriate)

URBAN COTTAGE INDUSTRIES LTD (UCI)

Tick as appropriate

- by first class post
- by Document Exchange
- by delivering to or leaving at a permitted place (see notes overleaf)
- by personally handing it to or leaving it with (please specify)
- by fax machine (.....time sent) (you may want to enclose a copy of the transmission sheet)
- by other electronic means (please specify)
- by other means permitted by the court (please specify)

at (insert address where service effected, include fax or DX number, e-mail address or other electronic identification)

URBAN COTTAGE INDUSTRIES OLD TROUSER FACTORY
GREENHILL MILLS MYTHOLMROYD
HX7 5QF

being the claimant's defendant's solicitor's litigation friend:

- usual residence
- principal office of the corporation
- last known residence
- principal office of the company
- place of business
- other (please specify) ADDRESS AS PER THE CLAIM FORM
- principal place of business
- last known place of business

The date of service is therefore deemed to be 20/03/2015(insert date - see overleaf for guidance)

I believe that the facts stated in this Certificate are true.

Full name

Signed Position or office held
(Claimant)(Defendant)(solicitor)(litigation friend) (if signing on behalf of firm or company)

Date